



OPERATING ROOM SKILLS CHECKLIST

Please enter your full legal name as it appears on your Social Security Card.

First Name:

Last Name:

Date:

PLEASE REVIEW YOUR JOB DESCRIPTION WHICH APPLIES TO YOUR EDUCATION AND SKILL SET. SIGN AND DATE ON THE APPLICABLE LINE.

Job Description: RN - Operating Room

Provides professional nursing care for assigned patients in the surgical services unit. RN to assess, evaluate, assesses and documents the nursing process as needed. Assist doctor during operating procedures which may be either/both circulating or scrubbing during operating room procedures. Education requires a minimum of an associate's degree and is licensed as a registered nurse with at least 2 years of clinical experience. Must be familiar with standard concepts, practices, and procedures within the critical care nursing field. Performs a variety of tasks. Works under general supervision; typically reports to a supervisor and/or manager. A certain degree of creativity and latitude is required.

/
INITIAL Date

Staff Nurse - RN - Surgical First Assistant

Evaluates, plans, implements, and documents surgical nursing care for perioperative patients. Performs surgical procedures under supervision of a surgeon. Functions in a scrub and circulating nurse role. Requires an associate's degree, must be a certified registered nurse first assistant (CRNFA), and certification in perioperative nursing (CNOR) with at least 2 years of operating room experience. Familiar with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. A wide degree of creativity and latitude is expected. Typically reports to a manager or head of a unit/department.

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INITIAL Date

Surgical Technologist (Healthcare -- Technicians)

Prepares and maintains medical equipment for surgical procedures. Follows hospital regulations and industry procedures to tend to patient during pre-operation procedures. Performs pre-operation preparations to the patient's skin, body and medical equipment. May be required to transport patient to and from the operating room. A graduate of an accredited surgical technologist program. Must be certified to perform CPR with 0-2 years of clinical experience in a related field. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Typically reports to a registered nurse.

/
INITIAL Date

KEY: For each criteria

Score 1: Two plus years Expert Experience

Score 2: Limited Knowledge, Intermittent Experience One-Two Years Current Experience

Score 3: Theory, no experience

Top of Form

	FIRST ASSIST			SCRUB			CIRCULATE		
	1	2	3	1	2	3	1	2	3
EAR, NOSE & THROAT									
Adenoidectomy									
Caldwell - Luc									
Cleft lip/palate repair									
Closed reduction nasal fracture									
Ethmoidectomy									
Excision of salivary gland tumor									
Fenestration procedure									
Frontal flap sinus procedure									
Glossectomy									
Laryngectomy									
Mandibulectomy									
Mastoidectomy									

Maxillary advancement with hip graft			
Maxillectomy			
Myringoplasty			
Myringotomy/with PE tube insertion			
Nasal polypectomy			
Open reduction facial fracture			
Open reduction nasal fracture			
Parotidectomy			
Pharyngeal flap procedure			
Radical neck dissection			
Ranulectomy			
Rhinoplasty/septoplasty			
Selective osteotomy of maxilla/mandible			
Sinus endoscopy			
Sinusotomy			
Stapedectomy			
Submucous resection			
Tonsillectomy			
Tracheostomy			
Tympanoplasty			
ENDOSCOPIC PROCEDURES			
Bronchoscopy			
Colonoscopy			
Culdoscopy			
Cystoscopy			
Esophagoscopy			
Gastroscopy			
Hysteroscopy			
LAPAROSCOPIC PROCEDURES			
Appendectomy			
Cholecystectomy/cholangiogram			
Colon resection			
Hernia repair			
Nissen fundoplication			
Salpingo-oophorectomy			
Tubal ligation			
Vaginal hysterectomy			
Laryngoscopy & microlaryngoscopy			
Mediastinoscopy			
Pelviscopy			
Sigmoidoscopy			
Thoracoscopy			
GENERAL SURGERY			
Abdominal perineal resection			
Adrenalectomy			
Anal fissurectomy			
Appendectomy			
Breast biopsy			
Colectomy			
Colostomy/ileostomy			
Gastrectomy			
Gastroplasty			

Hemorrhoidectomy			
Hepatic resection			
Herniorrhaphy - femoral, inguinal, umbilical			
Hiatal herniorrhaphy, transabdominal/trans thoracic			
Hickman/Groshong/Portacath insertion			
Hydrocelectomy			
Imperforate anus reconstruction			
Lumbar sympathectomy			
Omphalocele repair			
Pancreatectomy/pancreatogram			
Pilonidal cystectomy			
Portal caval shunt			
Pyloric stenosis			
Radical mastectomy			
Saphenous vein ligation and stripping			
Sentinel node biopsy			
Splenectomy			
Tenckhoff catheter placement			
Thyroglossal duct cyst excision			
Thyroidectomy			
Tracheostomy			
Vagotomy			
GYNECOLOGY			
Cesarean section			
Colpotomy			
Dilation and curettage (D&C)			
Hysterectomy, abdominal			
Hysterectomy, vaginal			
Marshall - Marchetti			
Marsupialization, Bartholin cyst			
Ovarian cystectomy			
Radium insertion			
Sacral spinus fixation			
Shirodkar procedure			
Suction curettage			
Vaginal reconstruction			
Vaginectomy/vulvectomy			
NEUROLOGY			
A-V malformation			
Anterior cervical fusion			
Anterior laparoscopic spine procedures			
Anterior lumbar interbody fusion (ALIF)			
Burr holes for subdural hematoma			
Carotid ligation			
Cervical sympathectomy			
Craniectomy for decompression fracture			
Cranioplasty/craniotomy			
Clipping of aneurysm			
Tumor excision			
Using stealth equipment (stealth craniotomy)			
Discectomy			
Hypophysectomy			

Insertion nerve stimulators/medication pumps			
Laminectomy			
Myelomeningocele repair			
Pedicle screw insertion			
Posterior lumbar interbody fusion (PLIF)			
Shunt procedure/VP, VA/LP			
Spine fusion - list systems you have used			
Ulnar nerve transfer			
Ventriculography procedure/ventriculoscopy			
Ventriculostomy			
OPHTHALMOLOGY			
Cataract extraction with IOL			
Corneal transplant			
Dacryocystectomy			
Dacryocystorhinostomy			
Iridectomy			
Lid and muscle procedures			
Orbital implant			
Phaco emulsification			
Pterygium repair			
Recession resection			
Repair orbital blowout fracture			
Scleral buckle			
Vitrectomy			
ORAL			
Closed reduction facial fractures/wiring			
Excision odontoma			
Extraction of deciduous teeth			
Extraction of impacted molars			
Fractured jaws, mandibular and zygomatic			
LeFort osteotomies			
Maxillary procedure with graft			
Pediatric dentistry			
Sagittal osteotomy			
Temporomandibular joint (TMJ) with arthroplasty			
TMJ exploration			
ORTHOPEDICS			
Acetabular/pelvic ORIF			
Achilles tendon repair			
Amputation - leg, arm			
Anterior cruciate ligament repair			
Application of external fixators			
Extremities			
Pelvis			
Application of halo traction			
Arthroscopy			
Ankle			
Elbow			
Knee			
Shoulder			
Arthrotomy			
Bipolar/unipolar hips			

Bunionectomy			
Calcaneal reconstruction			
Capsulorrhaphy			
Carpal tunnel release			
Closed reduction fracture			
Hand surgery with implants			
Harrington rod instrumentation and/or Dwyer procedure			
Heel cord lengthening			
Hip compression nails & lag screws			
Jewett			
Kuntscher rod			
Lottes			
Rush			
Schneider			
Zimmer			
Others - list			
Iliac crest bone graft			
Insertion Austin Moor hip prosthesis			
Intramedullary rods			
Extraction			
Femoral			
Humeral			
Insertion			
Supracondylar			
Tibial			
Laminectomy			
Olecranon bursa, excision of			
Open reduction of fracture, internal fixation with compression set			
Patellectomy			
Putti Platt/Bankart procedure/rotator cuff repair			
Reduction with compression sets			
Reimplantation of digits			
Repair hammer toes			
Sacro-iliac (SI) join screws			
Sharrard procedure			
Spica cast, application of			
Spinal fusion			
Tendon transplants (hand and foot)			
Total joint replacements/revisions			
Total hip			
Total knee			
Total shoulder			
PLASTICS			
Abdominal lipectomy			
Blepharoplasty			
Face lift			
Mammoplasty			
Augmentation			
Reduction			
Tramflaps with reconstructive mammoplasty			
Mentoplasty			
Otoplasty			

Pedicle grafts			
Scar revisions			
Split thickness skin grafting			
Tissue expanders			
THORACIC & OPEN HEART			
Cervical rib excision			
Chamberlain procedure			
Closed thoracotomy			
Correction pectus excavatum			
Esophagectomy			
Heller procedure			
Mitral commissurotomy			
Open heart procedures			
Mitral or aortic valve replacement			
Patent ductus arteriosus			
Septal defect repairs			
Tetralogy of Fallot			
Pacemaker implantation - endocardial			
Pacemaker implantation-myocardial			
Pericardiectomy			
Resection coarctation aorta			
Rib resection			
Thoracoplasty			
Tracheal resection			
Transthoracic diaphragmatic herniorrhaphy			
TRANSPLANT			
Bone			
Bone marrow			
Corneal			
Harvesting			
Heart			
Kidney			
Liver			
Lung			
Multi-organ			
Pancreas			
Skin			
TRAUMA			
Burns			
Gunshot/stab wounds			
Abdomen			
Chest			
Head			
Motor vehicle accidents (multiple injuries)			
Traumatic amputations			
UROLOGY			
Adult circumcision			
Cystectomy			
Cystoscopy/ureteroscopy			
Hypospadias repair			
Implants: penile, testicular			
Lithotripsy			

Nephrectomy			
Nephrolithotomy			
Orchiopexy			
Prostatectomy			
Perineal			
Supra-pubic			
Pyeloplasty			
Radical node dissection			
Scott incontinence device			
TURP			
Ureterolithotomy			
Vasectomy			
Vasovasostomy			
Waterhouse procedure			
VASCULAR			
A-V access graft			
Aortic aneurysm with graft replacement			
Endarterectomy/carotid - femoral			
Peripheral vascular bypass procedures			
Resection carotid aneurysm with graft			
Thrombectomy/embolectomy			
Vena cava filter/umbrella			
Vena cava ligation			
ANESTHESIA			
Assist with intubation			
Conscious sedation - administration and monitoring			
Management of malignant hyperthermia crisis			
EQUIPMENT			
Argon beam coagulator			
Bair Hugger			
Blood/fluid warmer			
Camera/video systems			
Camera controller			
Light source			
Printers			
VCR's			
Cardiac monitor and pacemaker			
Cell saver			
Cidex soak			
Cry-ophthalmic unit			
Defibrillator/pacer			
Dermatome			
Brown			
Padgett			
Zimmer			
Disposable grounding pads			
Drills			
3-M Maxi driver			
Codman craniotome			
Hall air driver			
Hall dental			
Hall neurotome			

Midax Rex/Anspach			
Minidriver			
Stryker drills			
Large battery Stryker			
Small battery Stryker			
Surgairtome			
Synthes A-O Drill			
Electrosurgical unit			
Emerson thoracic pump			
Ethylene oxide sterilizer - AMSCO			
Eye magnet			
Fiber optic laminator - list types			
Flash autoclave - AMSCO			
Fracture tables			
Chick table/Marquet table			
Jackson table			
Rush table/Skytron table			
Hypo/hyperthermia unit			
Intestinal stapling devices			
EEA			
GIA			
LDS			
TA			
Kreiselman resuscitator			
Laser			
CO2			
Eye			
Yag			
Other			
Mesh graft			
Microscopes, list type			
Nerve stimulator			
Nitrous oxide bank			
Ohio suction units			
Orthopedic arm board with drain			
Pleurevac disposable chest drainage			
Pneumatic tourniquet			
Sterad machine			
Steri-vac aeration cabinet, 3-M, portable			
Steris unit			
Suction unit, disposable			
Tele-thermometer			
Ultrasonic cleaner - AMSCO			
Vac-pac positioner			
Vacuum curettage			
Washer sanitizer - AMSCO			
Washer sterilizer - AMSCO			
HLEBOTOMY / IV THERAPY			
Equipment & procedures			
Administration of blood/blood products			
Packed red blood cells			
Whole blood			

Assist with IA/IV therapy			
Insertion of A-lines			
Insertion of CVP - jugular/subclavian			
Insertion of Swan-Ganz			
Drawing blood from central line			
Drawing venous blood			
Starting IVs			
Angiocath			

AGE SPECIFIC CARE				
Please indicate the frequency with which you provide care for each age group in this specialty area.	1	2	3	4
Infant (Birth to 1 year)				
Toddler (1-3 years)				
Pre-school (3-6 years)				
School Age (6-12 years)				
Adolescent (12-18 years)				
Young Adult (18-30 years)				
Mature Adult (30-60 years)				
Elderly (>60 years)				

JCAHO: I acknowledge and understand JCAHO's list of "Do Not Use Abbreviations" :

The information I have given is true and accurate to the best of my knowledge. I have read and fully understand the job description. By signing below or submitting electronically, I attest that the information provided within this skills checklist represents a full and complete disclosure of information, and is true and correct to the best of my knowledge and belief. I hereby authorize Sagent Healthstaff to release this skills checklist to client facilities for employment purposes.

I agree with the above statements. :

Signature: (please type your full name) :

Date: